



MALAYSIA SERVICES

Kensington Trust Group (KTG) opened its office in Malaysia in 2013. In the same year it formed a strategic alliance with JTC, which was further strengthened the following year with JTC's investment.

This association creates a global offering of trust, fiduciary, corporate and fund administration services to what is now the collective JTC Kensington client base.

On 28 August 2014 Kensington Trust Malaysia was registered as a trust company to conduct trust business, offering specialised jurisdiction-specific fiduciary solutions.

CORPORATE SERVICES

Formation / registration

Companies Commission of Malaysia (CCM) / Suruhanjaya Syarikat Malaysia (SSM)

- Company Limited by Shares - Private and Public Company
- Company Limited by Guarantee (CLBG)
- Foreign Company

Registrar of Societies

- Association / Society

Malaysian Investment Development Authority (MIDA)

- Representative / Regional Office

Provision of registered office and correspondence address

It is a legal obligation for every Malaysia entity to maintain a registered address in Malaysia to which all communications and notices may be addressed. All correspondence received is treated confidentially and is promptly forwarded onto the client.

Corporate secretarial

We are engaged by our clients to provide corporate secretarial and administration services in relation to a broad range of structures which include investment holding vehicles, joint ventures and entities established for corporate acquisitions and disposals. We also assist clients with corporate governance and board and executive solutions, corporate turnarounds, restructuring and insolvency.

This service includes preparation of minutes and resolutions, maintenance of statutory records and registers, attendance of meetings, searches and any other administration matters.

Company secretary

It is mandatory for Malaysia entities to appoint a secretary who is a citizen or permanent resident of Malaysia, and who shall ordinarily reside in Malaysia by having a principal place of residence in Malaysia, and is a member of an approved body or licenced by the Registrar of Companies in Malaysia.

Bookkeeping and accounting

It is mandatory for Malaysia entities to maintain proper accounting records. Our services can be tailored to your business needs and include:-

- Bookkeeping and maintenance of accounting records
- Preparation of management accounts and financial statements (unaudited)
- Bank reconciliation
- Cash flow analysis
- Conversion of financial statements into eXtensible Business Reporting Language (XBRL) format
- Other accounting support services

Payroll services

Our payroll outsourcing services help businesses to keep up with local legislation and ensure confidentiality.

Our comprehensive payroll services include:

- Maintenance of employee payroll database
- Registering employers and employees with the relevant authorities in Malaysia
- Input of monthly employee payroll data, increments, bonuses and allowances
- Preparation of payslips and arrange to disburse funds to individual employees' accounts
- Arrange for payment and periodic statutory returns submission
- Preparation of payroll statutory compliance services such as annual tax forms for employers and employees' annual tax filing



PRIVATE WEALTH SERVICES

Private clients

Our independence and focus ensures that we listen, advise and create plans that are completely aligned with a client's personal goals. It is these qualities that have contributed toward the long-term relationships that we continue to nurture and build partnerships on. We have extensive experience in managing wealth from trust and estate planning to family governance and succession.

We have experience in administering underlying businesses within private clients' structures which requires a blend of 'corporate-style' service with the defined focus and personal interaction that underpins our traditional private client relationships.

Services we provide to our private clients include:

- Establishment of bespoke trusts and foundations based in a number of jurisdictions for estate and succession planning, philanthropy objectives and any other specific purpose
- Provision of personal trustee services
- Ongoing administration and financial accounting including underlying structures and portfolios
- Ensuring that management and control is exercised in the appropriate jurisdiction, when required
- Partnership with licensed asset/fund managers in management of the assets.

JTC Private Office

JTC Private Office offers a holistic service built around unique family needs. The service works as an extension of the family, bringing simplicity, clarity and flexibility to the management of financial and non-financial affairs.

JTC Private Office is powered by Edge, a state-of-the-art, market-leading, highly secure technology, purpose-built for (U)HNW clients and single/multi-family offices.

Edge provides a unified approach to organising clients' wealth and related affairs, bringing together in one place all the relevant aspects of their life, securely through our bespoke online platform.

With Edge, you can have *your life in one place*.

Business & family succession

Governance

We work closely with our clients to implement governance structures that reflect each family's values.

Committees

As an independent advisor, we can provide cross-cultural committee members who can help families devise effective business management committee structures, which are not only efficient but also create a forum to enable the family's vision and values to be transmitted to the next generation.

Succession

By engaging with several generations of the same family we can build strong, effective solutions to lead our clients and their families through the complex challenges of managing generational wealth.

Education

Engaging with younger family members to build strong financial skills teamed with real-world awareness helps to preserve and sustain our clients' family vision for generations.



KEY CONTACTS



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ABOUT JTC KENSINGTON

JTC Kensington is the brand name of Kensington Trust Group, a part-owned associate of JTC, offering trust, fiduciary and corporate services and fund administration.

JTC is a leading global professional services business with deep expertise in fund, corporate, private client and employer solutions services.

Every JTC person is an owner of the business and this fundamental part of our culture aligns us with the best interests of all of our stakeholders.

Our purpose is to maximise potential and our success is built on service excellence, long-term relationships and technology capabilities that drive efficiency and add value.

IMPORTANT INFORMATION: The content of this factsheet is intended for general information purposes only. It does not constitute, should not be interpreted as constituting and cannot be relied upon as providing (i) legal, investment or tax advice or any other form of professional advice, (ii) an offer to sell, a solicitation of an offer to buy, or a recommendation of any service or any other product or service regardless of whether such security, product or service is referenced in this factsheet. JTC has sought to ensure that the information provided in this factsheet is adequate, accurate and complete as at the time of publication but offers no assertion or warranty as to its adequacy, accuracy or completeness either at the time of publication or thereafter. No responsibility or liability will be accepted for any losses resulting from reliance places upon the content of this article.

REGULATION AND TERMS OF BUSINESS

JTC Kensington is the brand name of Kensington Trust Group, a part-owned associate of JTC Group. Kensington Trust Group entities that carry on regulated business are (respectively): regulated by the Labuan Financial Services Authority, the Companies Commission of Malaysia and the Monetary Authority of Singapore.

For full details of those JTC Group entities that carry on regulated business and certain other JTC Group entities, please visit our website: www.jtcgroup.com/legal-and-regulatory

